

HOLY CROSS EPISCOPAL CHURCH VAN POLICY

Vans are primarily for Holy Cross Academy use. If not in conflict with Academy use and subject to other provisions, vans may be used by other church organizations with written approval of the Senior or Junior Warden. The organization leader, providing details for use must complete an authorization form. The form must be submitted for approval two (2) weeks prior to date of planned use. If requests from two or more groups conflict, resolutions will be on a first received basis.

Drivers must be 21 years of age or older. Drivers must have no more than two (2) points on their license.

Vans are available on weekends at 4:00 pm of Fridays and are to be returned to the church by 9:00 pm on Sunday.

Gas tanks are to be full when vans are returned to the church. Each group is responsible for paying for their own gas.

The person or group requesting the use of the van must be sure that a fully stocked First Aid Kit is in the van.

Use of vans will be limited to groups of 6 or more people.

There must be a minimum of two adults in van with young people.

A medical release form signed by the parents of each young person riding in the van must be filled out and must be in a file folder in the van with the adults driving.

Van must be cleaned out upon return and ready for next use.

The vans are available for the express use of Holy Cross Academy and members of Holy Cross Episcopal Church. No other groups or churches can be allowed to use the vans.