

Subject: **ST. FRANCIS MEMORIAL GARDEN**

POLICY

Holy Cross has created and will maintain the St. Francis Memorial Garden to receive pet's cremains of Church Members and friends.

The Church Rector or his/her appointee will conduct a cremains internment ceremony on the fourth Sunday of the first month of each quarter when one or more requests for internment have been received by the Church Secretary.

The Church will maintain a Memorial Registration Book for use by those using the cremation internment service.

There are no fees for having a pet's cremains interred in the St. Francis Memorial Garden.

The St. Francis Garden will be maintained as a respected area of the Church Campus.

PROCEDURE

Individuals wishing to intern the cremains of a pet will contact the Church Secretary to request their addition to the list of internments and to obtain the date and time of the next scheduled internment.

One week prior to the scheduled internment, the Church Secretary will issue a reminder notice to all who have requested the service of the date and time of the next internment.

The Church Rector or his/her appointee will conduct the service in the St. Francis Memorial Garden and pet owners will deposit their pet's cremains in the repository for ashes in the Garden.

Maintenance of the St. Francis Memorial Garden area will be included in the normal maintenance for the church campus. Special landscaping may be requested from time to time using the Restricted Funds previously deposited with the Treasurer.